

## PA mileage record sheet

<b>PA name:</b>		
<b>Mileage rate:</b>		pence per mile*

Date E.g. 01/01/2021	Start location Worthing	End location Shoreham	Total distance 5 miles
<b>Total mileage</b>			

\*Please note: this is a budgetary decision at the discretion of your employer but we would suggest up to 45p per mile.